

## **Minutes of the May 31, 2023 Meeting of the Brewster Public Library Board of Trustees**

In attendance: Jennifer Carpiello, Kathleen Catalano, Michael Conn, Kevin Finnegan, Kapil Gupta, George Joiner, Katherine O'Sullivan, Kathleen Sakowicz and Gina Loprinzo (Director).

Mr. Finnegan called the meeting to order at 5:35 pm.

There was no public comment.

The Board confirmed the minutes of the March 22, 2023 meeting. Mr. Joiner moved to dispense with a reading of and approve the minutes of the March 22, 2023 meeting. Mr. Conn seconded the motion, and the Board approved the motion unanimously.

The Board considered the proposed minutes of the April 26, 2023 meeting. Ms. Catalano moved to dispense with a reading of and approve the minutes of the April 26, 2023 meeting. Ms. Carpiello seconded the motion, and the Board approved the motion unanimously.

The Board reviewed the Financial Report. Ms. Sakowicz moved to accept the Financial Report as submitted. Mr. Joiner seconded the motion, and the Board approved the motion unanimously.

The Board reviewed the Directors Report.

Mr. Gupta left the meeting at 6:14 pm.

The Board considered budget line revisions to the 2023 operating budget. Mr. Joiner made a motion to adjust the budget lines for full-time librarian, part-time clerks, and health insurance. Ms. Catalano seconded the motion, and the Board approved the motion unanimously.

The Board considered the Nugent & Haussler, PC engagement letter to perform the 2022 audit. Mr. Joiner made a motion to engage Nugent & Haussler, PC to perform the 2022 audit and authorize Gina Loprinzo, Director, to sign the agreement. Mr. Conn seconded the motion, and the board approved the motion unanimously.

The Board reviewed edits to the Whistleblower policy as proposed by the policy committee. Ms. Carpiello moved to accept the edits to the Whistleblower policy. Ms. Catalano seconded the motion, and the Board approved the motion unanimously.

Mr. Joiner moved to adjourn. Ms. Catalano seconded the motion, and the Board approved the motion unanimously.

Mr. Finnegan adjourned the meeting at 6:40 pm.