Minutes of the May 31, 2023 Meeting of the Brewster Public Library Board of 
Trustees

In attendance: Jennifer Carpiniello, Kathleen Catalano, Michael Conn, Kevin Finnegan, Kapil 
Gupta, George Joiner, Katherine O’Sullivan, Kathleen Sakowicz and Gina Loprinzo (Director).

Mr. Finnegan called the meeting to order at 5:35 pm.

There was no public comment.

The Board confirmed the minutes of the March 22, 2023 meeting. Mr. Joiner moved to dispense 
with a reading of and approve the minutes of the March 22, 2023 meeting. Mr. Conn seconded 
the motion, and the Board approved the motion unanimously.

The Board considered the proposed minutes of the April 26, 2023 meeting. Ms. Catalano moved 
to dispense with a reading of and approve the minutes of the April 26, 2023 meeting. Ms. 
Carpiniello seconded the motion, and the Board approved the motion unanimously.

The Board reviewed the Financial Report. Ms. Sakowicz moved to accept the Financial Report as 
submitted. Mr. Joiner seconded the motion, and the Board approved the motion unanimously.

The Board reviewed the Directors Report.

Mr. Gupta left the meeting at 6:14 pm.

The Board considered budget line revisions to the 2023 operating budget. Mr. Joiner made a 
motion to adjust the budget lines for full-time librarian, part-time clerks, and health insurance. 
Ms. Catalano seconded the motion, and the Board approved the motion unanimously.

The Board considered the Nugent & Haussler, PC engagement letter to perform the 2022 audit. 
Mr. Joiner made a motion to engage Nugent & Haussler, PC to perform the 2022 audit and 
authorize Gina Loprinzo, Director, to sign the agreement. Mr. Conn seconded the motion, and the 
board approved the motion unanimously.

The Board reviewed edits to the Whistleblower policy as proposed by the policy committee. Ms. 
Carpiniello moved to accept the edits to the Whistleblower policy. Ms. Catalano seconded the 
motion, and the Board approved the motion unanimously.

Mr. Joiner moved to adjourn. Ms. Catalano seconded the motion, and the Board approved the 
motion unanimously.

Mr. Finnegan adjourned the meeting at 6:40 pm.