

## **Minutes of the March 23, 2022 Annual Meeting of the Brewster Public Library Board of Trustees**

In consideration of the public health emergency, the Board of Trustees conducted its annual meeting as a virtual meeting using the ZOOM app. In attendance: Peter Carey, Kathleen Catalano, Michael Conn, Kevin Finnegan, Robert Gosselink, Kathleen Sakowicz and Gina Loprinzo (Director).

Mr. Finnegan called the meeting to order at 5:33 p.m.

The Board considered the proposed minutes of its February 23, 2022 meetings. Mr. Carey moved to waive a reading of the minutes of the February 23, 2022 meeting and moved to approve. Ms. Catalano seconded the motion and the Board approved the motion unanimously.

The Board reviewed the Financial Report. Ms. Catalano moved to accept the Financial Report. Mr. Carey seconded the motion and the Board approved the motion unanimously.

Ms. Karen DeSantis joined the zoom meeting at 5:54 pm.

The Board reviewed the Director's Report.

Mr. Kapil Gupta joined the zoom meeting at 6:07 pm.

The Board reviewed edits to the Safe Practices Policy as proposed by the policy committee. Mr. Carey moved to accept the edits to the Safe Practices Policy. Mr. Conn seconded the motion. Mr. Carey, Ms. Catalano, Mr. Conn, Ms. DeSantis, Mr. Finnegan, Mr. Gosselink, and Mrs. Sakowicz approved. Mr. Gupta abstained. Motion passed.

The Board reviewed the 2021 annual report. Mr. Carey moved to accept the 2021 annual report. Mr. Conn seconded the motion and the Board approved the motion unanimously.

The Board reviewed the Captive-Aire HVAC preventative maintenance contract. Mr. Carey moved to accept the Captive-Aire HVAC preventative maintenance contract. Mr. Conn seconded the motion and the Board approved the motion unanimously.

Mr. Finnegan proposed to meet in executive session to discuss the selection process and impressions of the Trustee Recruitment committee. Ms. Catalano moved to enter executive session, Mr. Carey seconded the motion and the Board approved the motion unanimously.

Mr. Carey made a motion to leave executive session. Mr. Conn seconded the motion and the Board approved the motion unanimously.

The board exited executive session at 6:57 pm.

Mr. Gupta left the meeting at 6:57 pm.

Mr. Gosselink left the meeting at 7:04 pm.

Mr. Carey moved to adjourn. Ms. Catalano seconded the motion, and the Board members in attendance approved the motion unanimously.

Mr. Finnegan adjourned the meeting at 7:12 p.m.