

# DRAFT

## Minutes of the November 17, 2021, Meeting of the Brewster Public Library Board of Trustees

In consideration of the public health emergency, the Board of Trustees conducted this meeting as a virtual meeting using the ZOOM app. In attendance: Peggy Bruen, Peter Carey, Michael Conn, Karen DeSantis, Kevin Finnegan, Rob Gosselink, Kathleen Sakowicz and Gina Loprinzo, Director.

No Public comment

Ms. DeSantis moved to dispense with the reading and approve the minutes of the October 27, 2021 meeting. Ms. Bruen seconded the motion, and the Board approved the motion unanimously.

The Board reviewed the Financial Report.

The Board reviewed the Director's Report. Mr. Finnegan moved to accept the Director's Report. Mr. Conn seconded the motion, and the Board approved the motion unanimously.

Kathleen Catalano joined the meeting at 5:26 pm.

The Board considered the 2020 Audit. Mr. Gosselink moved to accept the 2020 Audit as prepared. Ms. Catalano seconded the motion, and the Board approved the motion unanimously.

The Board considered the 2022 Budget. Mr. Conn moved to accept the 2022 Budget, Ms. Sakowicz seconded the motion and the Board approved the motion unanimously.

The Board considered the MHLS Plan of Service for 2022-2026. Mr. Finnegan made a motion to accept the MHLS Plan of Service for 2022-2026, Ms. DeSantis seconded the motion, and the Board approved the motion unanimously.

The Board considered the following capital expenses to be paid from the bond: American Floor Mats in the amount of \$ 232.90 and Traf-Sys in the amount of \$1,373.00. Mr. Gosselink moved to approve the payments to American Floor Mats and Traf-Sys, Ms. Bruen seconded the motion, and the Board approved the motion unanimously.

Mr. Conn left the meeting at 6:30 pm.

Mr. Gosselink made a motion to go into executive session to discuss personnel salaries. Mr Finnegan seconded the motion and the Board approved unanimously. The Board entered executive session at 6:57 pm.

Me. Finnegan made a motion to exit executive session, Ms. Catalano seconded the motion and the Board approved unanimously. The Board exited executive session at 7:14 pm.

Mr. Gosselink made a motion to amend the 2022 budget as follows: increase the Director salary to \$80,000 and the Library Clerk position to \$47,250. Ms. Bruen seconded the motion and the Board approved unanimously. The policy committee will review the sick day policy and report back.

Mr. Finnegan moved to adjourn. Mr. Gosselink seconded the motion, and the Board approved the motion unanimously.

Mr. Carey adjourned the meeting at 7:29 pm.