

## **Minutes of the August 25, 2021, Meeting of the Brewster Public Library Board of Trustees**

In attendance: Peter Carey, Karen DeSantis, Kevin Finnegan, Robert Gosselink, Kathleen Sakowicz, Gina Loprinzo (Director.) Also in attendance: Kapil Gupta.

Mr. Carey called the meeting to order at 5:10 pm.

No Public comment

Ms. Gosselink moved to dispense with the reading and approve the minutes of the July 28, 2021 meeting. Ms. DeSantis seconded the motion, and the Board approved the motion unanimously.

The Board reviewed the Financial Report. Mr. Finnegan moved to accept the Financial Report. Ms. DeSantis seconded the motion, and the Board approved the motion unanimously.

The Board reviewed the Director's Report. Ms. Sakowicz moved to accept the Director's Report. Mr. Finnegan seconded the motion, and the Board approved the motion unanimously.

New Business:

The Board considered edits to the Meeting Room Policy. Ms. DeSantis moved to approve the edits to the Meeting Room Policy, Ms. Sakowicz seconded the motion, and the Board approved the motion unanimously.

The Board considered electing Kapil Gupta to the vacant trustee position expiring December 31, 2023. Mr. Carey moved to accept Kapil Gupta to the vacant trustee position, Mr. Finnegan seconded the motion, and the Board approved the motion unanimously.

The Board considered the following capital expenses to be paid from the bond: Barone Construction's final payment of \$44,254.80, and Veith Electric in the amounts of \$1,425.00 and \$3,518.10. Mr. Finnegan moved to approve the payment to Veith Electric from the bond in the amounts of \$1,425 and \$3,518.10 and to hold back the final payment to Barone Construction pending completion of project. Mr. Gosselink seconded the motion, and the Board approved the motion unanimously.

The Board considered the following capital expense to be paid from library funds: Barone Construction Group in the amount of \$4,200 and Veith Electric in the amount of \$11,371.58. Mr. Gosselink moved to approve the payment to Barone Construction Group on the amount of \$4,200 and Veith Electric in the amount of \$11,371.58. Ms. DeSantis seconded the motion, and the Board approved the motion unanimously.

Mr. Finnegan moved to adjourn. Ms. DeSantis seconded the motion, and the Board approved the motion unanimously.

Mr. Carey adjourned the meeting at 6:27 pm.