

Minutes of the January 27 2021, Annual Meeting of the Brewster Public Library Board of Trustees

In consideration of the public health emergency, the Board of Trustees conducted its annual meeting as a virtual meeting using the ZOOM app. In attendance: John Blaser, Jackie Boissonnault, Margaret Bruen, Peter Carey, Michael Conn, Karen DeSantis, Kevin Finnegan, Robert Gosselink, Kathleen Sakowicz, Gina Loprinzo (Director).

Mr. Carey called the meeting to order at 5:06 p.m.

The Board considered the proposed minutes of its December 11, 2020, meeting. Ms. Sakowicz moved to approve the minutes. Ms. DeSantis seconded the motion, and the Board approved the motion unanimously.

The Board considered the proposed minutes of its December 16, 2020, meeting. Mr. Gosselink moved to approve the minutes. Mr. Blaser seconded the motion, and the Board approved the motion unanimously.

The Board considered the proposed minutes of its January 6, 2021, meeting. Mr. Blaser moved to approve the minutes. Ms. Bruen seconded the motion, and the Board approved the motion unanimously.

The Board reviewed the Financial Report. Mr. Finnegan moved to accept the Financial Report. Ms. Bruen seconded the motion and the Board approved the motion unanimously.

The Board reviewed the Director's Report. Ms. DeSantis moved to accept the Director's Report. Ms. Bruen seconded the motion and the Board approved the motion unanimously.

OFFICER ELECTIONS/NEW TERM FOR TRUSTEE

Ms. Bruen moved to appoint Mr. Conn to a new term as a Trustee. Mr. Gosselink seconded the motion, and the Board approved the motion unanimously.

Mr. Gosselink nominated Mr. Finnegan to serve as Vice-President of the Board of Trustees. Mr. Blaser seconded the nomination, and the Board unanimously elected Mr. Finnegan to serve as Vice-President of the Board.

Ms. DeSantis nominated Ms. Sakowicz to serve as Secretary of the Board of Trustees. Mr. Finnegan seconded the nomination, and the Board unanimously elected Ms. Sakowicz to serve as Secretary of the Board.

Mr. Blaser left the meeting at 6:26.

Mr. Gosselink nominated Mr. Carey to serve as President of the Board of Trustees. Ms. Bruen seconded the nomination, and the Board members in attendance unanimously elected Mr. Carey to serve as president. Mr. Blaser did not participate in this vote.

Mr. Finnegan moved to appoint Mr. Gosselink as Financial Officer. Mr. Conn seconded the motion, and the Board members in attendance approved the motion unanimously.

Ms. Bruen left the meeting at 7:00 p.m.

The Board reviewed and revised the proposed Policy for Video Surveillance. Mr. Gosselink moved to approve the Policy as revised. Mr. Conn seconded the motion, and the Board members in attendance approved the motion unanimously. Mr. Blaser and Ms. Bruen did not participate in this vote.

Ms. Bruen rejoined the meeting at 7:35 p.m.

The Board discussed disposal of three doors and one door frame that, because of the expansion/renovation project, are of no present or expected future use to the Library and for which the Library does not have space readily available to store. In a recent conversation, the general contractor confirmed that he has no use for the doors or frame and that he believes they have no market value. Mr. Carey stated that he might be able to use the doors and the frame in a renovation of his home. Mr. Carey requested, given the fact that the doors and frame are of no current or projected use to the Library and that they have no market value, permission to take the doors and the frame. Mr. Finnegan moved to make the doors and frame available to Mr. Carey. Mr. Conn seconded the motion. Mr. Carey recused himself from voting on this motion. The other members in attendance approved the motion unanimously.

The Board considered the following capital expenses to be paid from bond proceeds: Barone Construction Group (\$24,343.75), Vamco Sheet Metal (\$1,966.50); and Southeast Plumbing (\$5,622.10). Mr. Gosselink moved to pay these expenses from bond proceeds. Mr. Finnegan seconded the motion, and the Board members in attendance approved the motion unanimously.

The Board considered the following capital expenses to be paid from Library funds: Veith Electric (\$7,365.92), Vamco Sheet Metal (\$3,000); and Vector Security (\$3,905). Ms. Bruen moved to pay these expenses from Library funds. Mr. Gosselink seconded the motion, and the Board members in attendance approved the motion unanimously.

Mr. Gosselink moved to allow the budget to exceed the tax cap by \$47,731. Mr. Conn seconded the motion, and the Board members in attendance approved the motion unanimously.

Mr. Conn moved to adjourn. Ms. Bruen seconded the motion, and the Board member in attendance approved the motion unanimously.

Mr. Carey adjourned the meeting at 7:58 p.m.