

## **Minutes of the November 18, 2020, Meeting of the Brewster Public Library Board of Trustees**

In consideration of the public health emergency, the Board of Trustees conducted a virtual meeting using the ZOOM app. In attendance: John Blaser, Jackie Boissonnault, Peter Carey, Michael Conn, Karen DeSantis, Kevin Finnegan, Robert Gosselink, Kathleen Sakowicz, Gina Loprinzo (Director).

Mr. Carey called the meeting to order at 5:08 p.m.

Mr. Blaser moved to approve the minutes of the Board's October 28, 2020, meeting. Ms. Boissonnault seconded the motion, and the Board approved the motion unanimously.

The Board noted that this meeting constituted the third consecutive Board meeting for which Ms. Bruen was absent. Pursuant to the Board's by-laws, absence from three consecutive meetings constitutes automatic dismissal from the Board unless the Board by majority vote defers dismissal of the absent Trustee. After discussion, Mr. Finnegan moved to defer dismissal of Ms. Bruen from the Board on the condition that she resume regular attendance at Board meetings. Mr. Blaser seconded the motion. All members present except Mr. Gosselink voted to approve the motion; Mr. Gosselink voted against the motion. Thus, by majority vote, Ms. Bruen's termination from the Board was deferred. Mr. Carey will notify Ms. Bruen in writing of the Board's action and the conditions for her continued membership.

The Board reviewed the Financial Report. Mr. Finnegan moved to accept the Financial Report. Ms. DeSantis seconded the motion, and the Board approved the motion unanimously.

Ms. Loprinzo discussed the Director's Report. Mr. Blaser moved to accept the Director's Report. Mr. Conn seconded the motion, and the Board approved the motion unanimously.

### **New Business.**

The Board considered a \$3,412 bid to move 21 shelving units from storage and install them in the Library. After discussion, Mr. Finnegan moved to accept the bid. Mr. Gosselink seconded the motion, and the Board approved the motion unanimously.

Mr. Conn left the meeting at 6:35 p.m.

The Board considered the proposed 2021 Budget.

Mr. Finnegan moved that the Board consider aspects of the proposed budget in executive session. Mr. Gosselink seconded the motion, and the Board approved the motion unanimously. At 6:50 p.m., Ms. Loprinzo left the zoom meeting, and the Board entered executive session.

Ms. Boissonnault left the meeting at 7:00 p.m.

After discussion, Mr. Finnegan moved to end the executive session and to resume the regular meeting. Ms. Sakowicz seconded the motion, and the Board approved the motion

unanimously. At 7:03 p.m., the Board ended its executive session and Ms. Loprinzo re-joined the meeting. The Board directed Ms. Loprinzo to revise the proposed 2021 budget to set the Director's salary at \$77,500, the Full-Time Clerk's salary at \$46,500, and the cost of the Building Maintenance person to \$13,260. The Board will consider the revised proposed budget at its December meeting.

The Board considered the following construction-related invoices: Barone Construction Group for \$122,900.93; Veith Enterprises for \$26,172.50; VAMCO Sheet Metal for \$15,177.44; and \$23,246.73 for Landmark Flooring. The architect has certified the Barone, Veith, and VAMCO invoices for payment. Mr. Gosselink moved to approve payment of these invoices. Mr. Blaser seconded the motion, and the Board approved the motion unanimously.

Mr. Finnegan moved to adjourn. Ms. DeSantis seconded the motion, and the Board approved the motion unanimously. Mr. Carey adjourned the meeting at 7:26 p.m.