

Minutes of the September 23, 2020, Meeting of the Brewster Public Library Board of Trustees

In consideration of the public health emergency, the Board of Trustees conducted a virtual meeting using the ZOOM app. In attendance: John Blaser, Jackie Boissonnault, Peter Carey, Michael Conn, Karen DeSantis, Kevin Finnegan, Robert Gosselink, Kathleen Sakowicz, Gina Loprinzo (Director). Also present, Jim DiMauro.

Mr. Carey called the meeting to order at 5:07 p.m.

Mr. Gosselink moved to approve the minutes of the Board's August 26, 2020, meeting. Mr. Blaser seconded the motion, and the Board approved the motion unanimously.

The Board reviewed the Financial Report. Mr. Finnegan moved to accept the Financial Report. Mr. Conn seconded the motion, and the Board approved the motion unanimously.

Ms. Loprinzo discussed the Director's Report. Among other things, Ms. Loprinzo discussed that the Library has been recommended for a \$5,880 grant for Program Room amenities and that the Friends of the Brewster Library will donate \$20,000 for the Children's Room. Mr. Blaser moved to accept the Director's Report. Ms. DeSantis seconded the motion, and the Board approved the motion unanimously.

New Business.

The Board discussed proposals for installation of security cameras, installation of a security system, wiring for telephone and IT service, and purchase/installation of audio-visual equipment. Mr. Finnegan moved to accept the bid from Veith for installation of security cameras. Mr. Gosselink seconded the motion, and the Board approved the motion unanimously. Mr. Gosselink moved to accept the bid from Vector for installation/monitoring of a security system. Mr. Finnegan seconded the motion, and the Board approved the motion unanimously. Ms. DeSantis moved to accept the bid from Magna 5 for telephone and IT wiring. Mr. Blaser seconded the motion, and the Board approved the motion unanimously. Mr. Finnegan moved to accept the bid from Hudson Valley Audio Visual ("HVAV") for purchase/installation of audio-visual equipment for the Program Room and authorized Ms. Loprinzo to accept a revised bid from HVAV if changes that the Library will propose causes HVAV to increase its bid by a non-material amount. Ms. Boissonnault seconded the motion, and the Board approved the motion unanimously.

The Board considered the following construction-related invoices: Barone Construction Group for \$95,915.13; Southeast Plumbing for \$7,348.25; Veith Enterprises for \$37,240; and VAMCO Sheet Metal for \$32,866.67. The architect has certified these invoices for payment. Mr. Blaser moved to approve payment of these invoices. Mr. Finnegan seconded the motion, and the Board approved the motion unanimously.

Mr. Conn moved to adjourn. Ms. Boissonnault seconded the motion, and the Board approved the motion unanimously. Mr. Carey adjourned the meeting at 7:23 p.m.