

## **Minutes of the May 27, 2020, Meeting of the Brewster Public Library Board of Trustees**

In consideration of the public health emergency, the Board of Trustees conducted a virtual meeting using the ZOOM app. In attendance: John Blaser, Jacqueline Boissonnault, Peter Carey, Michael Conn, Karen DeSantis, Kevin Finnegan, Robert Gosselink, Kathleen Sakowicz, Gina Loprinzo (Director).

Mr. Carey called the meeting to order at 5:03 p.m.

Ms. Gosselink moved to approve the minutes of the April 22, 2020, meeting. Mr. Blaser seconded the motion, and the Board approved the motion unanimously.

**Financial Report.** The Board discussed the Financial Report. Mr. Finnegan moved to accept the Financial Report. Ms. Boissonnault seconded the motion, and the Board approved the motion unanimously.

**Director's Report.** The Board discussed Ms. Loprinzo's Director's Report. Mr. Blaser moved to accept the Director's report. Ms. DeSantis seconded the motion, and the Board approved the motion unanimously.

**Construction Committee.** The Board discussed the progress of the construction.

### **New Business.**

Ms. Loprinzo reported on the latest information from the Mid-Hudson Library System staff. Mid-Hudson will not begin inter-library loans until 44 of the 66 System libraries are open. It does not expect to begin the loans until June 15 at the earliest.

The Board reviewed the following invoices for capital expenses: Southeast Plumbing Corporation for \$665.00; Barone Construction Group for \$37,601.76; Quality Environmental Solutions and Technologies for \$4,148; Tectonic Engineering Consultants for \$865; Butler Rowland Mays Architects for \$7,575; Jupiter environmental Services for \$48,900; and Jacobowitz & Gubitza for \$640.30. The architect has certified the Southeast Plumbing and Barone invoices for payment. Mr. Finnegan moved to approve payment of these capital expenses. Mr. Gosselink seconded the motion, and the Board approved the motion unanimously.

### **Executive Session.**

Mr. Finnegan moved to meet in executive session to discuss personnel matters. Ms. Boissonnault seconded the motion, and the Board approved the motion unanimously. Mr. Blaser moved to invite Ms. Loprinzo to participate in the executive session. Mr. Conn seconded the motion, and the Board approved the motion unanimously. The Board entered executive session on 6:03 p.m.

The Board resumed regular session at 7:05.

Mr. Conn moved to adjourn. Mr. Gosselink seconded the motion, and the Board approved the motion unanimously. Mr. Carey adjourned the meeting at 7:06 p.m.