

Minutes of the March 25, 2020, Meeting of the Brewster Public Library Board of Trustees

In consideration of the public health emergency, the Board of Trustees conducted a virtual meeting using the ZOOM app. In attendance: Jacqueline Boissonnault, Peter Carey, Michael Conn, Karen DeSantis, Kevin Finnegan, Robert Gosselink, Kathleen Sakowicz, Gina Loprinzo (Director).

Mr. Carey called the meeting to order at 5:06 p.m.

Mr. Conn moved to approve the minutes of the February 26, 2020, meeting. Ms. DeSantis seconded the motion, and the Board approved the motion unanimously.

Financial Report. The Board discussed the Financial Report. Mr. Finnegan moved to accept the Financial Report. Ms. Boissonnault seconded the motion, and the Board approved the motion unanimously.

Director's Report. Ms. Loprinzo reported on the progress of the construction project. The asbestos abatement is scheduled to start during the week of April 13. Barone expects to pour the second-floor slab on March 26 and March 30. Mr. Gosselink moved to accept the Director's Report. Mr. Finnegan seconded the motion, and the Board approved the motion unanimously.

Old Business. The Board agreed to table any discussion of petitions to place a Section 414 question on the November ballot until the Board's April meeting.

New Business.

- The Board considered a draft policy to be used during declared public health emergency. Ms. Loprinzo will revise the draft for further consideration at the Board's April meeting.
- The Board reviewed the proposed contract for Jupiter Environmental Services, Inc. to perform the asbestos abatement work. Mr. Gosselink moved to approve the contract. Mr. Finnegan seconded the motion, and the Board approved the motion unanimously.
- The Board reviewed the following invoices for capital expenses: Southeast Plumbing Corporation for \$17,667.63; Barone Construction Group for \$90,179.90; Vamco Sheet Metal Company for \$276,617.67. The architect has certified each of these invoices for payment. Mr. Finnegan moved to approve payment of these capital expenses. Mr. Conn seconded the motion, and the Board approved the motion unanimously.

Mr. Gosselink moved to adjourn. Mr. Finnegan seconded the motion, and the Board approved the motion unanimously. Mr. Carey adjourned the meeting at 6:27 p.m.