

Minutes of the April 22, 2020, Meeting of the Brewster Public Library Board of Trustees

In consideration of the public health emergency, the Board of Trustees conducted a virtual meeting using the ZOOM app. In attendance: Margaret Bruen, Peter Carey, Michael Conn, Karen DeSantis, Kevin Finnegan, Robert Gosselink, Kathleen Sakowicz, Gina Loprinzo (Director).

Mr. Carey called the meeting to order at 5:08 p.m.

Ms. Bruen moved to approve the minutes of the March 25, 2020, meeting. Mr. Conn seconded the motion, and the Board approved the motion unanimously. Mr. Gosselink moved to approve the minutes of the March 11, 2020, meeting. Mr. Finnegan seconded the motion, and the Board approved the motion unanimously.

Financial Report. The Board discussed the Financial Report. Mr. Conn moved to accept the Financial Report. Mr. Finnegan seconded the motion, and the Board approved the motion unanimously.

Director's Report. The Board discussed Ms. Loprinzo's Director's Report. Mr. Finnegan moved to accept the Director's report. Ms. DeSantis seconded the motion, and the Board approved the motion unanimously.

Construction Committee. The Board discussed the progress of the construction. Jupiter Environmental Services has completed the asbestos abatement work but has not yet submitted its invoice. Barone expects to complete the work necessary to secure the new construction by the end of the week. Thereafter, we will resume construction when the Governor's executive order allows.

[6:00: Ms. DeSantis left the meeting.]

Old Business.

The sense of the Board was that, in light of the current health emergency and financial conditions, this is not the appropriate time to seek support to place a Section 414 question on the November ballot. No vote was taken on this issue.

The Board considered a draft policy to be used during a declared public health emergency. Mr. Gosselink moved to approve the policy. Ms. Bruen seconded the motion, and the Board approved the motion unanimously.

[6:45: Mr. Conn left the meeting.]

New Business.

The Board reviewed the following invoices for capital expenses: Southeast Plumbing Corporation for \$32,275.17; Barone Construction Group for \$152,194.74; Vamco Sheet Metal Company for \$48,140.77; Veith Enterprises, Inc. for \$38,612.75; Quality Environmental Solutions and Technologies for \$4,154; and Tectonic Engineering Consultants for \$865. The architect has certified the Southeast Plumbing, Barone, Vamco, and Veith invoices for payment. Mr. Finnegan moved to approve payment of these capital expenses. Ms. Bruen seconded the motion, and the Board approved the motion unanimously.

Mr. Gosselink moved to adjourn. Mr. Finnegan seconded the motion, and the Board approved the motion unanimously. Mr. Carey adjourned the meeting at 6:50 p.m.