

Minutes of the January 23, 2019, Annual Meeting of the Brewster Public Library Board of Trustees

In attendance: John Blaser, Peggy Bruen, Peter Carey, Karen DeSantis, Kevin Finnegan, Rob Gosselink, Kathleen Sacowicz, Jackie Boissonnault, Gina Loprinzo (Director). Also in attendance for a portion of the meeting were non-members Tyler Kuznia and Sean Hickey of Rose & Kiernan.

Board President Peter Carey called the meeting to order at 5:05 p.m.

No public comment received.

Messrs. Kuznia and Hickey made a presentation on the 2019 insurance program for the Library.

Mr. Blaser moved to approve the minutes of the December 2018 meeting; Ms. DeSantis seconded the motion; the Board approved the motion unanimously.

Financial Report

- The Board reviewed the Financial Report. The Financial Report for 2018 will include an accrual in December for the expenses of the 2019 insurance program, which were paid in 2019. The Financial Report will include a footnote detailing this entry.
- The Board discussed the fact that, in anticipation of issuance of the Town of Southeast's bond for Phase 2 of the expansion, the Library has paid approximately \$170,000 of capital expenses from operating funds. This fact has presented the need to apply the \$120,000 gift that the Library received in 2018 toward capital expenses. With that understanding, Mr. Blaser moved to transfer \$120,000 reflected on the Gifts/Endowments row of the Financial Report to the Capital fund; Mr. Carey seconded the motion, and the Board approved the motion unanimously.
- Subject to the items discussed above, Mr. Blaser moved to accept the Financial Report; Mr. Finnegan seconded the motion, and the Board approved the motion unanimously.

Director's report

- The Board reviewed the Director's Report. Mr. Gosselink moved to accept the Report; Mr. Blaser seconded the motion, and the Board approved the motion unanimously.

Update from Building Committee

- The Board discussed the status of Phase 2. After the Library gave notice, the Brewster Planning Board held a public hearing on January 8, 2019, and approved the Final Site Plan for improvements and additions to the library contingent upon completion of several conditions.

New Business/Annual Meeting

- Ms. DeSantis moved to amend Paragraph 4(a) of the Bylaws to provide that the Board shall consist of nine members; Mr. Finnegan seconded the motion, and the Board approved the motion unanimously.
- Mr. Carey moved to name Ms. Boissonnault as a member of the Board of Trustees; Mr. Blaser seconded the motion, and the Board approved the motion unanimously.
- Mr. Carey moved to name current Board members Mr. Finnegan and Ms. Sacowicz to new 5-year terms as members of the Board of Trustees; Mr. Gosselink seconded the motion, and the Board approved the motion unanimously.
- The Board considered the election of officers for 2019. Ms. DeSantis nominated Mr. Carey for the position of President, Mr. Blaser for the position of Vice-President, Mr. Gosselink for the position of Financial Officer, and Mr. Finnegan for the position of Secretary. Mr. Carey moved for the election of the Board members Ms. DeSantis nominated; Mr. Gosselink seconded the motion, and the Board unanimously elected the members to the positions for which Ms. DeSantis nominated them.
- Mr. Blaser moved to approve payment of \$44 to the Town of Southeast for a list of residents entitled to notice of the January 8, 2019 Brewster Planning Board Public Hearing; Mr. Finnegan seconded the motion, and the Board approved the motion unanimously.
- Mr. Blaser moved to approve payment of \$469 to the United States Postal Service for mailing notices of the January 8, 2019 Brewster Planning Board Public Hearing; Mr. Finnegan seconded the motion, and the Board approved the motion unanimously.
- The Board considered the application of the Brewster Garden Club to use Library property for a fund-raiser. The Board tabled further consideration of this request pending receipt of additional information.

Ms. DeSantis moved to adjourn; Mr. Blaser seconded the motion, and the Board approved the motion unanimously. The meeting was adjourned at 7:15 p.m.