

Minutes of the September 26, 2018, Meeting of the Brewster Public Library Board of Trustees

In attendance: John Blaser (joined meeting in progress), Peter Carey, Michael Conn, Karen DeSantis, Kevin Finnegan, Rob Gosselink, Gina Loprinzo.

Board President Peter Carey called the meeting to order at 5:07 p.m. Mr. Carey began the meeting by recognizing the good work by the Friends of the Brewster Public Library in organizing the successful book sale at the Brewster Fall Festival. Peter Gosselink, Vice-President of the Friends of the Brewster Public Library, attended this portion of the meeting and reported on the results of the book sale.

By unanimous vote, the Board approved the minutes of the August 2018 meeting.

No public comment received.

Director's report

- Ms. Loprinzo reported on several personnel matters.
- The Library will receive an Outstanding Achievement Award at the November 2, 2018, Mid-Hudson Library System annual meeting. The award will recognize the successful building referendum.
- Ms. Loprinzo reported on issues regarding fluorescent lighting in the Adult stacks. The Board recommended that she consider replacing the ballasts.
- The Mid-Hudson Library Association Board has recommended that the Library receive an \$8,039 award from the State Aid for Public Library Construction Program. Mr. Carey signed the award application, which the NYS Division of Library Development will review. If approved, funds will be disbursed in mid-2019.

Old Business

- Mr. Gosselink reported on the Library's RFP for insurance brokerage services. The Library will give public notice of the RFP by publication in *The Putnam County Times*.

New Business

- Ms. DeSantis moved that Kevin Finnegan be appointed Secretary of the Board; Mr. Conn seconded the motion; the Board approved the motion unanimously.
- The Board considered the MHLS Directors' Association's recommendation that member libraries waive all fines incurred prior to implementation of the online cataloging system. The amount of such fines for Brewster Library patrons is \$5669.49; collection of any part of this amount is considered highly unlikely. Ms. DeSantis moved that the Library waive all such fines; Mr. Gosselink seconded the motion; the Board approved the motion unanimously.

- The Board discussed an application for membership on the Board and the interest of one or more persons for submitting additional applications. The Board will invite each applicant to attend a Board meeting.
- The Board's lawyer has received an estimate from the Town for costs relating to the bond offering. The lawyer and Mr. Carey will follow-up with the Town.
- The Board discussed the Town of Southeast Cultural Arts Coalition's request to use Library space for a children's program on Wednesday evenings. The Board deferred approval of the request pending a more complete review of this and similar applications.
- The Board considered Butler Rowland Mays' September 17, 2018, invoice in the amount of \$7,091.10 for Phase II-related expenses. Mr. Blaser moved to approve payment of the invoice; Mr. Finnegan seconded the motion; the Board approved the motion unanimously.

Mr. Finnegan moved to adjourn; Mr. Conn seconded the motion; the Board approved the motion unanimously. The meeting was adjourned at 6:25 p.m.