

January 24, 2018

Brewster Public Library Board of Trustees Annual Meeting

Attending: John Dever, John Blaser, Peter Carey, Peggy Bruen, Karen DeSantis, Rob Gosselink, Lynn Marrison, Gina Loprinzo, Peter Gosselink

- No Public comment.
- Peter Gosselink volunteered to maintain the Friends group, assuming responsibility for that revenue link and advocacy to support library programs. His offer was gratefully accepted.
- Peggy moved to accept the November minutes, Peter seconded, and all were in favor.
- There was a discussion about implementing a fine policy. An amnesty week is generally announced and a "food for fines" suggestion occurs during the year.
- Following a review of the financial report, Peter moved to accept it, John Dever seconded it, and all in favor.
- Gina presented the Director's Report noting that the builder has been efficient, cooperative, and proactive as the construction moves forward. He has also worked well with the architect. A disruptive patron was another issue discussed. Peter moved to accept the report, John D. seconded, and all approved.
- The Building committee discussed a variety of decisions necessary for moving forward, including 11 change orders. Peggy moved, Peter seconded, to accept change orders #1-6, all in favor. Peter moved to approve all (plumbing) change orders #7-11, Rob seconded, and all were in favor.
- The 2018 budget was revised in several categories, a salary increase, ebook/audio increase, Hoopla increase, and the Linda.com electronic online tutoring subscription was negotiated down. Peter moved to accept the accountant's fee increase, John D. seconded, and all in favor. Peter moved to accept the revised 2018 budget, Karen seconded, and all approved.
- Gina opened a discussion re: official holidays for library closure and for staff. After polling the staff's December preferences, a decision will be made. The change will be noted in the employee handbook.
- Election of Officers: John B. nominated Peter as President who accepted and all were in favor. Peter nominated John B. for Vice President. He accepted and all were in favor. John Dever regretfully announced his move from the area. The board will need a financial officer. Lynn Marrison, secretary, will step down at the end of her term in August.
- Current Mid-Hudson system information was presented.
- Rob proposed re-evaluating the library's insurance policy in light of the construction, etc. The board agreed.
- Phase II discussion with the architect is forthcoming. John D. moved to assign Rob as the board liaison in dealing with both the architect and the contractor during construction. Peter seconded the motion. Rob agreed, and all were appreciatively in favor.
- Peter moved to adjourn at 7:45, John seconded, and all were in favor.