

March 18, 2015

Brewster Public Library Board of Trustees meeting

Attending: Rick Voss, John Blaser, Karen DeSantis, John Dever, Michael Conn, Gina Loprinzo

No Public Comment.

The number of Board members is now 7. Our previous charter had the board listed as 5 members. Papers had been filed with the Town of Southeast to increase the number on the board but were never filed with MHLS.

Minutes from the February meeting were reviewed. John Dever motioned (JB Second) to have them accepted. Passed unanimously.

Treasurer's report was presented. A Discussion followed on the Feasibility Fund and expansion possibilities.

Audits are performed annually and should be performed in the near future. Gina will research audit firms to get quotes.

The board approved John Blaser's motion (JD second) to accept the quote from HPM Carpentry Renovations to a \$10,000 budget cap. Passed unanimously.

Director's report:

- Shredding services will be contracted for boxes of old files.
- New Shelves in the Children's room were built and installed for an Eagle Scout project by Nick Headen.
- Tech Support has been migrated to Mid-Hudson
- Bank paperwork is almost completed. Need one more signature.

The personnel handbook is complete and will be handed out to the library staff for review.

The Annual Report was shared with the board. John Dever motioned to accept the report (JB second). It was accepted unanimously.