

February 22, 2017

Brewster Public Library Board of Trustees Meeting

Attending: Michael Conn, John Dever, Rob Gosselink, John Blaser,
Lynn Marrison, Gina Loprinzo

- No public comment/participation
- Re: Board positions: Peter motioned to change the title of Treasurer to Financial Officer, Michael seconded, John D. abstained and all others approved. John D. nominated Peter for Vice President, Lynn seconded, and all approved. John Blaser was officially nominated for President, a position he assumed upon Rick Voss' resignation. Peter seconded, and all approved.
- John D. motioned, Peter seconded, and all approved the 1/18/17 minutes upon the correction of the circulation numbers.
- The Treasurer's report was reviewed. It was noted that the town funds had been deposited.
- The board reviewed the 2014 Audit. John D. motioned to accept the audit, Michael seconded, and all approved. Peter moved to proceed with the 2016 Audit, John B. seconded, and all approved as the board seeks transparency.
- Rob motioned to accept the prepared annual report for 2016, John D. seconded, and all approved after having reviewed the report.
- After discussion of the library's accounts distributed among several local banks, John D. motioned to move some funds to the Capital account. Gina reported that the new cleaning service has started on a trial basis.
- Gina proposed the donation of the print of the George Washington portrait to the Southeast Museum. John B. motioned, Lynn seconded, and all approved.
- There was a discussion about the need for new stairs/fence for the back yard for safe controlled use for library purposes only.
- The artist who created the Children's Room's tables is available to repaint the top surfaces. Peter motioned to commission the redo, John D. seconded, and all agreed to the improvement.
- Gina suggested the following minor revisions be made to the 2017 budget: The purchase of museum passes by the board vs. the Friends Group and the use of an alternative E-calendar service (used by other local libraries). Peter moved to pay the one-time fee. He also moved to adjust the 2017 budget to include the museum

passes, and the E-calendar while staying within the operating budget. Michael seconded, and all approved.

- There have been behavior issues during H.W. help. The policy dictating parental supervision for under 10 year old children will be enforced.
- The Building committee will meet with the architect on 3/15/17
- Wednesday meetings at 5:00 seem to fit into board members' schedules.

The meeting adjourned at 7:03, John B. motioned, Michael seconded, and all agreed. The board then moved into Executive session.

The next meeting: 3/22/17 at 5:00 P.M.